

OnlyConnect®

User Manual

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A. Introduction

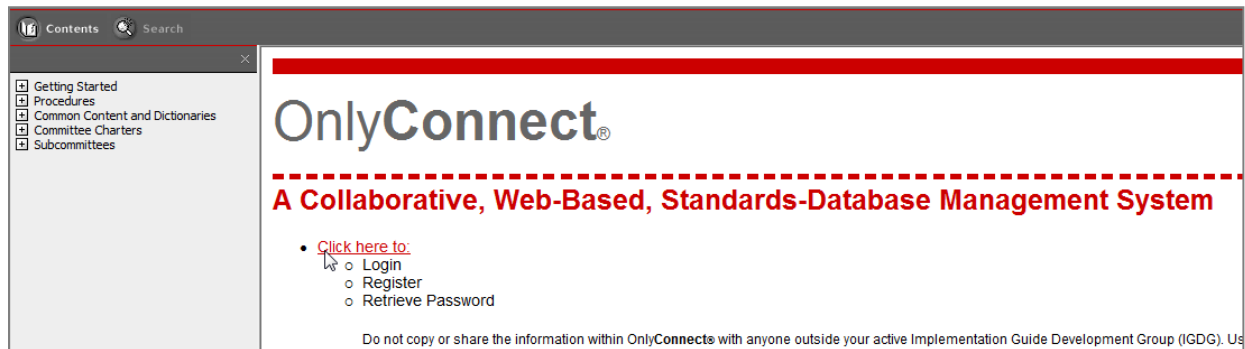
OnlyConnect is an application that was created by Washington Publishing Company (WPC) to support the development and maintenance of work products within ASC X12N. This user manual is meant to assist ASC X12 work group members with using the OnlyConnect application for the maintenance of Technical Reports Type 2 and 3 residing in the Common Database.

The Common Database (CDB) was created to enforce consistency across work products. Items in the CDB appear in books, such as Implementation Guides, Dictionaries, and Foundation documents. Items may be shared across books and groups. OnlyConnect is the application layer used to make changes to the CDB.

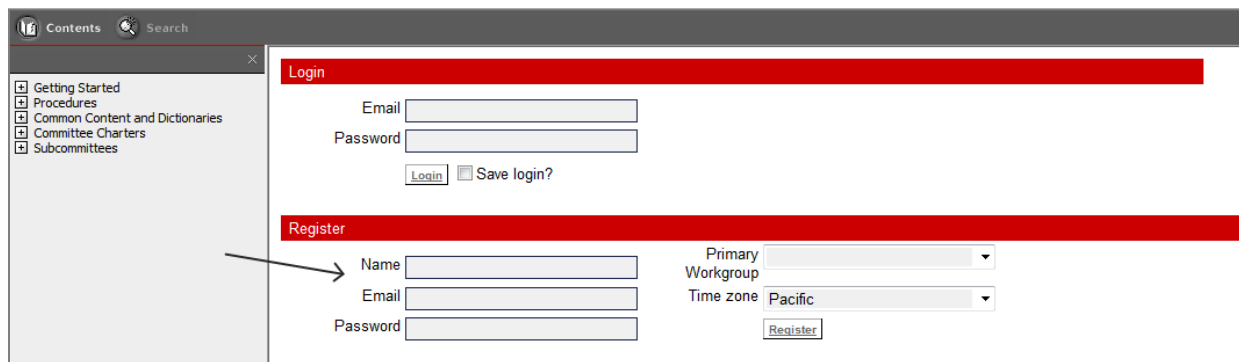
This user manual does not contain detail instructions on changes to other documents housed in OnlyConnect but maintained by the Data Interchange Standards Association (DISA), Washington Publishing Company, (WPC), the Technical Task Group C (TGC), the Communications/Controls Subcommittee (X12C) or the Supply Change Subcommittee (X12M).

2 Gaining Access to OnlyConnect

- 1) Go to www.wpc-edl.com/onlyconnect.
- 2) Click on “Click here to:” login, register or retrieve password.



- 3) Complete the registration boxes.



- 4) Once your request is verified you will be granted read-only access to OnlyConnect for the primary work group selected, unless otherwise instructed by the primary work group co-chairs.

For questions or issues with registration or login, email OnlyConnectAdmin@wpc-edl.com.

3 Role Based Access

3.1 Read-Only

This level of access allows users to view topics that exist, but they cannot create or reply to topics.

3.2 Participant

This level of access allows users to create new topics, view and post replies to existing topics, but does not allow the ability to call a topic.

3.3 Delegate

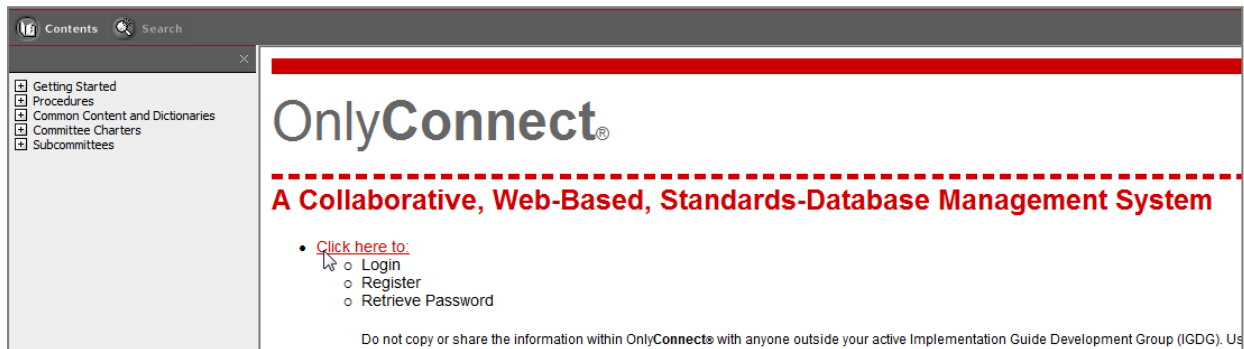
This level of access allows users to create new topics, view and post replies to existing topics and call topics to a vote. This level of access is usually assigned to implementation guide authors and work group co-chairs.

3.4 Annotator

This level of access allows users to create new topics, view and post replies to existing topics, call topics to a vote and place annotations on elements throughout the implementation guides. A delegate may also be an annotator.

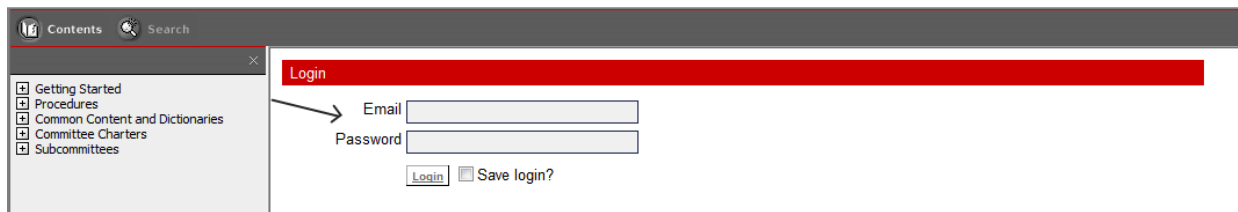
4 Logging In

- 1) Once you have received the email notifying that your registration is complete, you are ready to log in to OnlyConnect.
- 2) Go to www.wpc-edi.com/onlyconnect.
- 3) Click on “Click here to:” login, register or retrieve password



- 4) Enter the email address and password you used to register and click the login button.

Note: The Save Login? check box is not enabled at this time.



5 Home Page

1) Once you log in you will see the OnlyConnect home page.



2) Options:

- Change Requests – access is restricted to members of the Change Management Work Group and allows a user to view and update requests for change.
- Reports – allows a user to run reports on open and closed topics, user access, etc. Section E – Reports, provides more detail about reports.
- Voting – access is restricted to delegate users and allows a user to view uncalled and unresolved voting items and “My Voting Items” which are topics that require a vote.
- My Topics – allows you to view topics that you created in OnlyConnect by status. Section D – Topics, provides more detail about My Topics.
- Notifications – allows a user to set up email notifications when changes are requested to books the user can access. Section C – Notifications, provides more detail about Notifications.
- Topic Search – allows a user to search by topic number.
- Logout – used to logout of OnlyConnect.

- 3) Once a user navigates away from the home page “Options” will appear at the top of the page in the right navigation pane when viewing a book.

The screenshot displays a web application interface. On the left is a navigation pane with a 'Contents' tab and a 'Search' icon. The 'Contents' list includes: Getting Started, Procedures, Common Content and Dictionaries, Committee Charters, Subcommittees, X12C, X12N, Task Group 1, Task Group 2, Work Group 1, Work Group 2, 006020X259 - 837 H, and Preface. The main content area has a top navigation bar with links: Change Requests, Reports, Voting, My Topics, Notifications, Topic Search, and Logout. Below this is a message box stating: 'This is the latest draft, 006020.D41.20120521, all comments that lead to a modification will take place in a future draft. [Change Draft](#)'. A thick red horizontal line separates this from the main title 'Health Care Claim: Professional' in large red font. At the bottom of the main content area, it says 'MAY 2012 • PRE-PUBLICATION DRAFT'.

Contents Search

Change Requests | Reports | Voting | My Topics | Notifications | Topic Search | Logout

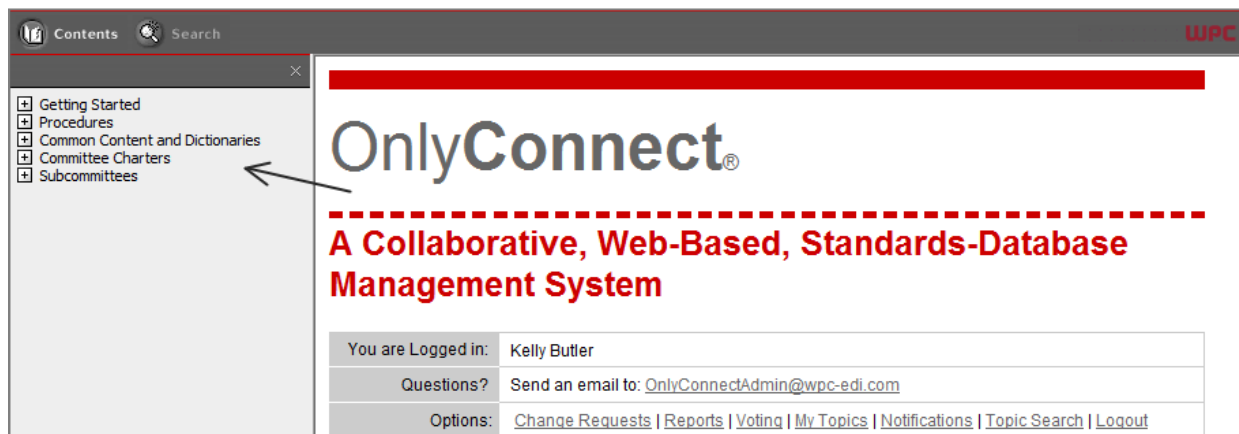
This is the latest draft, **006020.D41.20120521**, all comments that lead to a modification will take place in a future draft. [Change Draft](#)

Health Care Claim: Professional

MAY 2012 • PRE-PUBLICATION DRAFT

B. Navigation

6 Left Navigation Pane



6.1 Getting Started

This section provides high level information about the levels of access, voting procedures, change summary information which provides information about what version the current books are using for development, and OnlyConnect hints and practices.

6.2 Procedures

This section contains the ASC X12 Organization and Procedures manual, Administrative Policies and Procedures, Technical Report Handbook, and policies around ASC X12 branding, communications and use of the ASC X12 logo.

6.3 Common Content and Dictionaries

This section contains the front matter content that is common across all the books, acronyms, glossaries, and industry terms (Health Care and Property & Casualty) that are maintained by the Technical Task Group C (TGC).

6.4 Committee Charters

This section contains the charters for the Marketing and Business Task Group (MBTG) and the Code Maintenance Committee.

6.5 Subcommittees

This section contains the documents/books maintained by the ASC X12 Subcommittees.

The following subsections exist under Subcommittees

- Task Groups
- Work Groups
- Books

7 Right Navigation Pane

When navigating through the nested tree in the left navigation pane the right navigation pane will display the home page or the detailed content of the level you have selected.

Based on your user access and work group affiliation you may not be able to view certain sections such as “Manage” under the Procedures, Common Content and Dictionaries or Committee Charters levels which are used to make changes to documents managed by other groups.

- For levels such as Subcommittees, Task Groups and Work Groups the detail will contain the ASC X12 home page for the selected level.

The screenshot displays the ASC X12 website interface. On the left is a 'Contents' navigation pane with a tree structure including 'Getting Started', 'Procedures', 'Common Content and Dictionaries', and 'Subcommittees'. The 'Subcommittees' section is expanded, showing 'X12C', 'X12N', and 'X12M'. The main content area features the ASC X12 logo and a navigation bar with links like 'Home', 'Contact', 'Search', and 'Quick Links'. Below this is a red header bar with menu items: 'About', 'Membership', 'Committees/Groups', 'Standards Development', 'Meetings', 'Interpretations', and 'Webinars'. The main heading is 'Subcommittee' followed by 'X12N - Insurance Purpose And Scope'. A 'Join ASC X12' button is visible. The 'X12N Home' section lists several bullet points about the subcommittee's role. Below this is an 'Officers List' section with 'Chair' and 'Margaret Weiker, HP' and her email address. A right-hand sidebar contains a list of links: 'X12N Home', 'About', 'Minutes', 'Meeting Schedule', 'Info Center', 'Call Notes', and 'Task Group'.

Contents Search

- Getting Started
- Procedures
 - Organization and Procedures
 - Administrative Policies and Pro
 - Technical Report Handbook
 - Policies
- Common Content and Dictionaries
- Committee Charters
- Subcommittees
 - X12C
 - X12N
 - X12M

Home | Contact | Search | Quick Links

ASC X12
The Accredited Standards Committee

About | Membership | Committees/Groups | Standards Development | Meetings | Interpretations | Webinars

Subcommittee

X12N - Insurance Purpose And Scope

Join ASC X12

X12N Home

- About
- Minutes
- Meeting Schedule
- Info Center
- Call Notes
- Task Group

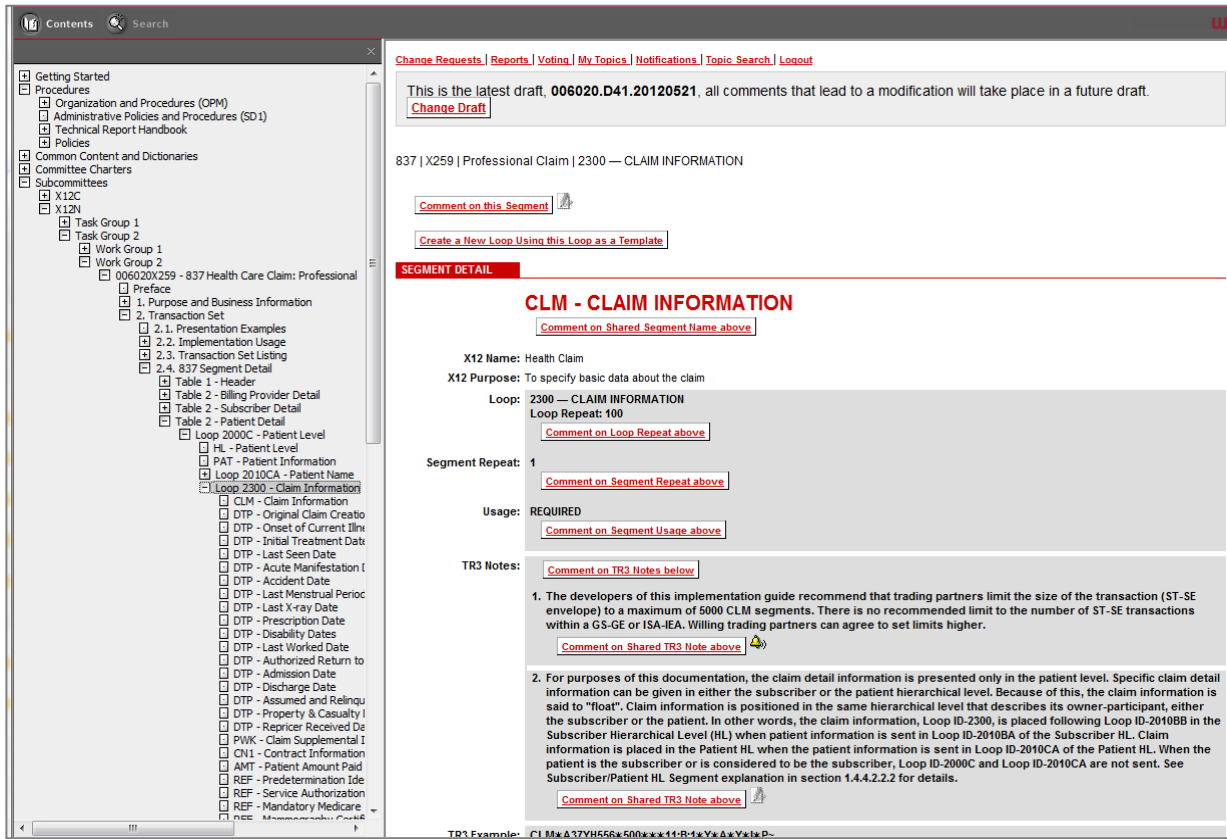
X12N:

- Develops and maintains X12 EDI and XML standards, standards interpretations and guidelines as they relate to all aspects of insurance and insurance-related business processes
- Includes development and maintenance activities relating to property, casualty, health care, life, annuity, reinsurance, pensions and reporting to regulatory agencies. Insurance Subcommittee initiatives also include all products and services, such as government health care programs like Medicare
- Serves as a liaison with complementary insurance standards bodies, such as HL7, to coordinate standards development activities

Officers List

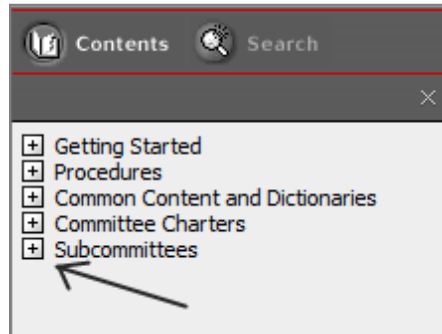
Chair: Margaret Weiker, HP
margaret.weiker@hp.com

- Note: The version number is located in the top gray box.

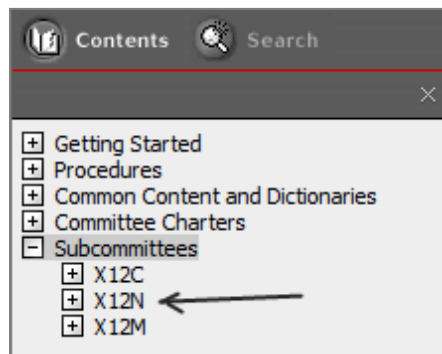


7.1 Finding and navigating inside a book

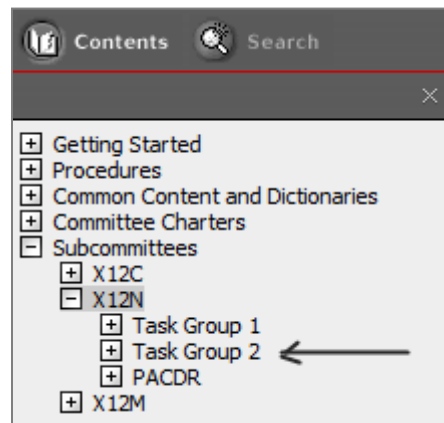
- 1) Click on Subcommittees on the left navigation pane.



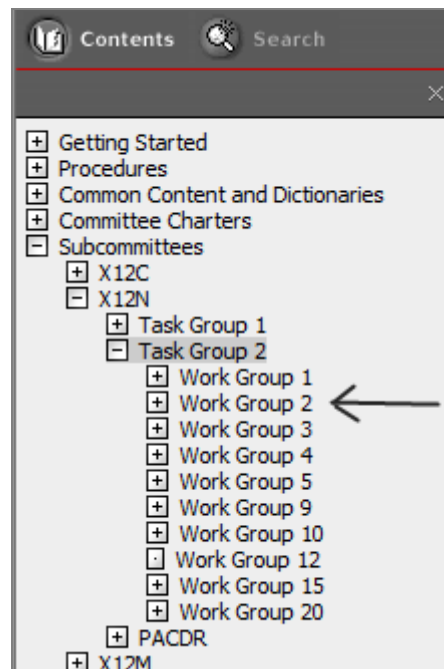
- 2) Click on the Subcommittee where you participate, for example Insurance (X12N).



- 3) Click on the Task Group where you participate, for example the Health Care Task Group (Task Group 2).

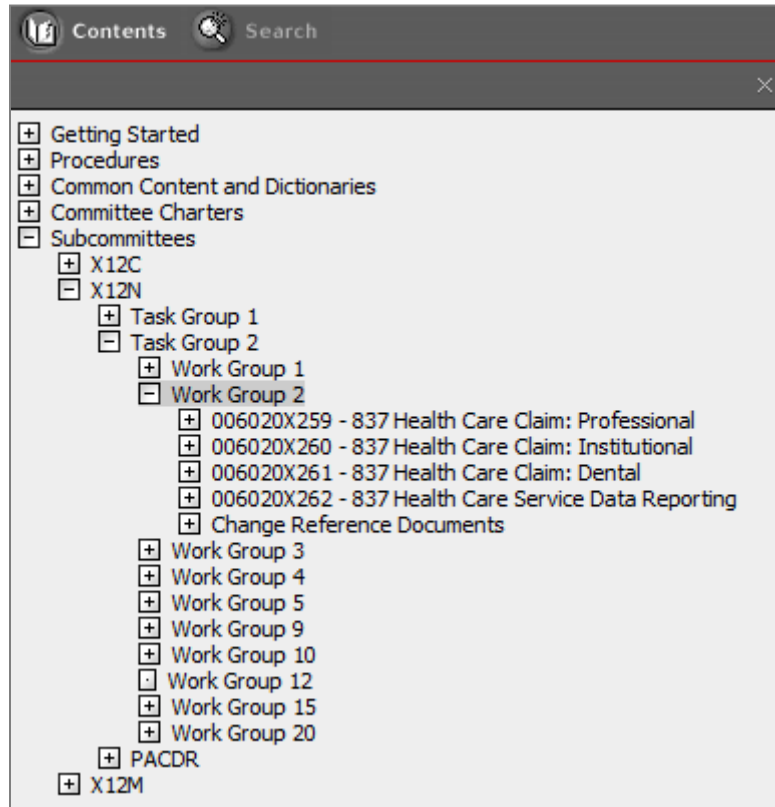


- 4) Click on the Work Group where you participate, for example the Health Care Claim Work Group (Work Group 2).



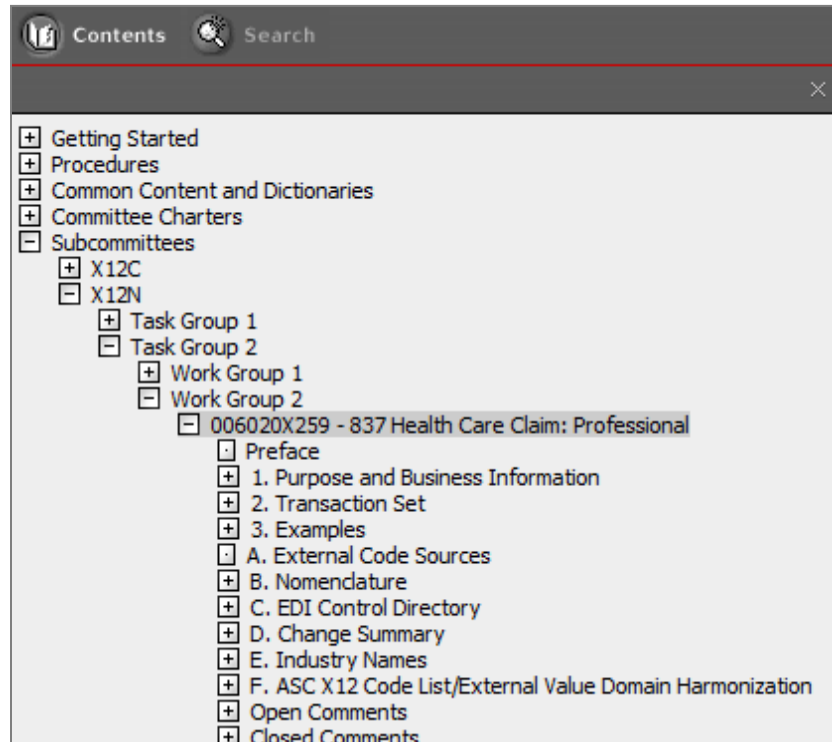
- 5) Once you click on the Work Group you will be presented with the current books in development within that Work Group.

You may also see Change Reference Documents. This section exists when significant changes are required to a section or a full replacement is made to a section within the book.



- 6) Once you click on the book you want to view you will be presented with the contents in a nested tree format.

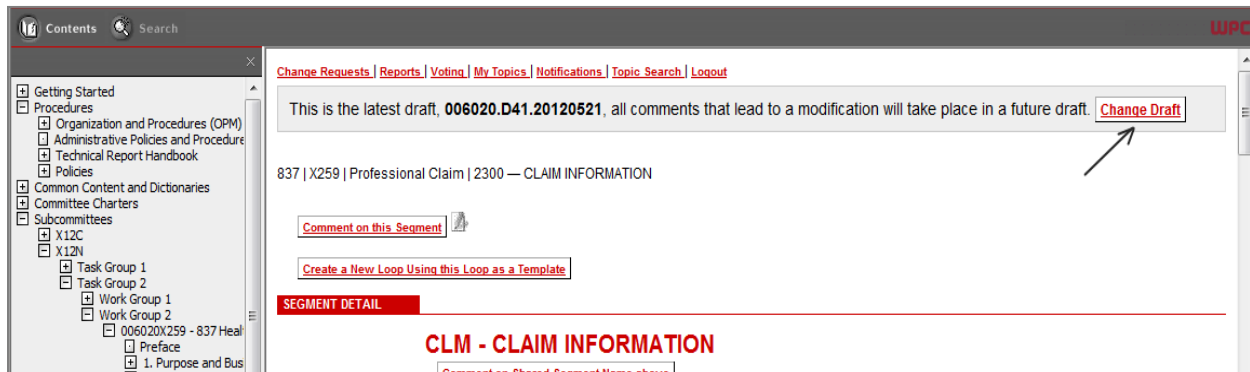
Note: The default view for a book is the current draft version.



- 7) To view the transaction set click on item 2. Transaction Set. This will open the next level of the tree.
- To view all Loops/Segments of the transaction set you must open up all levels of the nested tree.
 - There is no “expand all” option available to view the entire transaction set at once.

8 Finding a previous draft of a book

- 1) Click on the transaction set you want to view. If you are already in the current draft of the book, click on [Change Draft](#) in the gray box at the top of the right navigation pane.



- 2) A list of previous drafts will display in red which include the version, draft number and the date the draft was created. To view, click on any one of the drafts.



- 3) The previous draft information will display in the gray box at the top of the right navigation pane.



- 4) To navigate back to the current draft click on [Change Draft](#) and select the first draft from the list.

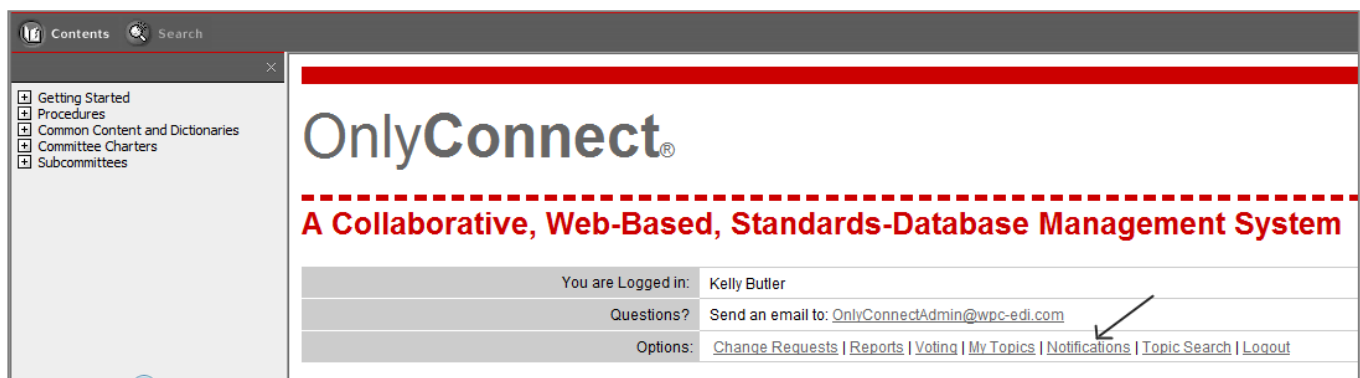
C. Notifications

9 Setting up Notifications

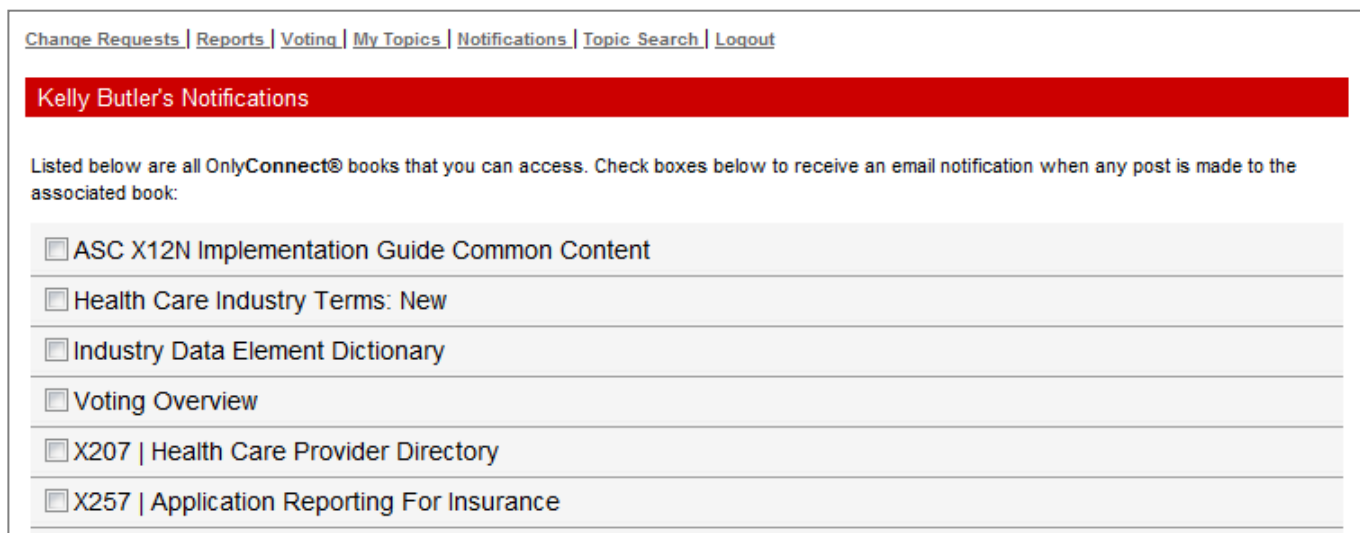
9.1 Book Notifications

This option allows a user to be notified of changes to books they have access to view.

- 1) Click on the Notifications link on the OnlyConnect home page.



- 2) The next page displays a listing of books that the logged in user has access to view. Checking boxes and saving causes OnlyConnect to send an email to the user any time there is activity within the selected books.



9.2 Topic Notifications

This option allows participant, delegate and annotator users to set up notifications for individual topics they have created. When someone replies or calls the vote for a topic they have entered they will receive an email notification.

To enable this feature the user must click on the Notify me by e-mail of replies check box when entering a topic.

X




Context:
Property & Casualty Claim Number: TR3 Note 3

This content is shared in the following locations:
X259 | Health Care Claim: Professional
[REF - Property & Casualty Claim Number \(This Page\)](#)
X260 | Health Care Claim: Institutional
[REF - Property & Casualty Claim Number](#)
X261 | Health Care Claim: Dental
[REF - Property & Casualty Claim Number](#)



Mark All Topics Read




New topic title:

Post:



B *I* “ ” #





☐ Notify me by e-mail of replies

Submit new topic

This feature is also available after the topic has been submitted. It will appear in the upper left hand side of the topic once it is opened.

X

Context:
Property & Casualty Claim Number: REF12: Situational Rule

Title:
Revise situational rule

☐ Notify me by e-mail of replies

12/31/2008 3:30:06 PM

Laurie Burckhardt

WG2 agreed to modify the segment situational rule note at 9/08 mtg to: Add new situational rule for workers' compensation:

Required when the services included in this claim are to be considered as part of a nonworkers' compensation property and casualty claim. OR Required when the services included in this claim are to be considered workers' compensation and the claim number is known. If not required by this implementation guide, do not send.

D. Topics

10 Entering Topics

10.1 Overview

Creating a Topic is the vehicle for generating a change to a book. Topics can be entered for most of the content that resides in a book. Information that cannot be changed using a topic is content that resides in the ASC X12 standards for transaction sets. See [DM Work Request Instructions](#) for changes to ASC X12 standards.

Section 10.2 – 10.8 are the procedures for entering topics. These procedures must be used to promote consistency in documentation, easy identification of the change location, and accurate instructions to the publisher.

10.2 Purpose and Business Information Topic Changes (Chapter 1)

Chapter 1 includes content maintained by TGC (referred to as Common Content) which is constant across all books. It also includes content maintained by the working group responsible for the book.

Common Content exists in several sections of the book, such as all Chapter 1 Section headings, and some sub-section content that is constant across all books. Any requested changes to these sections must be approved by TGC.

Content specific to a book exists in Sections 1.4 Business Usage, 1.5 Business Terminology, 1.7 Related Transactions and any sections below Section 1.9 HIPAA Role in Implementation Guides. Section 1.9 will not exist in a book if that book has not been adopted under HIPAA.

Requests for change to common content should be submitted to TGC. A Request for change specific to a book (referred to as front matter) is entered by the working group responsible for the book.

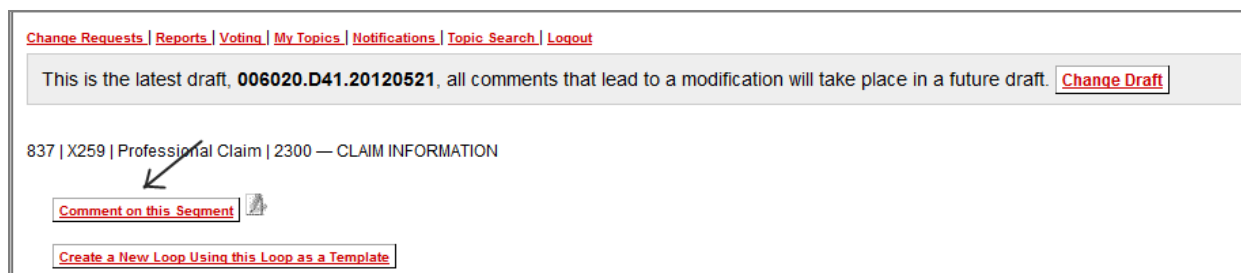
The buttons that appear in Chapter 1 can vary depending on the content housed within the section. For the purposes of this documentation, the buttons have not been documented since they vary so greatly between sections and between books.

10.3 Transaction Set Topic Changes (Chapter 2)

When modifying existing Loops and Segments or adding Loops or Segments within a book, utilizing the appropriate button for the type of change is very important. Below are change types by location and the buttons that should be used for each type of change.

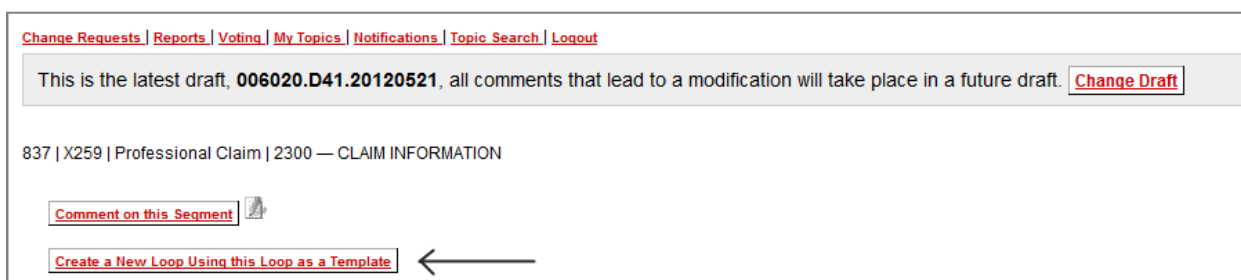
10.3.1.1 [Comment on this Segment](#)

This button is used when adding a new Note or Example to an existing Loop or Segment when no existing Note or Example exists.



10.3.1.2 [Create a New Loop Using this Loop as a Template](#)

This button is used when adding a new Loop to an existing transaction set. This button only exists on Segments that are Loop Headers.



10.3.1.3 [Create a New Segment Using this Segment as a Template](#)

This button is used when adding a new Segment to an existing transaction set. This button only exists on individual Segments that are not Loop Headers.

[Change Requests](#) | [Reports](#) | [Voting](#) | [My Topics](#) | [Notifications](#) | [Topic Search](#) | [Logout](#)

This is the latest draft, **006020.D41.20120521**, all comments that lead to a modification will take place in a future draft. [Change Draft](#)

837 | X259 | Professional Claim | Last Seen Date

[Comment on this Segment](#)

[Create a New Segment Using this Segment as a Template](#) ←

10.3.1.4 [Comment on Unique Segment Name above](#)

This button is used when modifying an existing Unique Segment Name.

[Change Requests](#) | [Reports](#) | [Voting](#) | [My Topics](#) | [Notifications](#) | [Topic Search](#) | [Logout](#)

This is the latest draft, **006020.D41.20120521**, all comments that lead to a modification will take place in a future draft. [Change Draft](#)

837 | X259 | Professional Claim | Durable Medical Equipment Service

[Comment on this Segment](#)

[Create a New Segment Using this Segment as a Template](#)

SEGMENT DETAIL

→ **SV5 - DURABLE MEDICAL EQUIPMENT SERVICE**

[Comment on Unique Segment Name above](#)

10.3.1.5 [Comment on Shared Segment Name above](#)

This button is used when modifying an existing Shared Segment Name.

Segment Names are considered shared when they are used in multiple locations within a book or multiple locations across multiple books or both.

[Change Requests](#) | [Reports](#) | [Voting](#) | [My Topics](#) | [Notifications](#) | [Topic Search](#) | [Logout](#)

This is the latest draft, **006020.D41.20120521**, all comments that lead to a modification will take place in a future draft. [Change Draft](#)


837 | X259 | Professional Claim | Line Supplemental Information

[Comment on this Segment](#)

[Create a New Segment Using this Segment as a Template](#)

SEGMENT DETAIL

PWK - LINE SUPPLEMENTAL INFORMATION

 [Comment on Shared Segment Name above](#)

10.3.1.6 [Comment on Segment Repeat above](#)

This button is used when modifying an existing Segment Repeat.

SEGMENT DETAIL

PWK - LINE SUPPLEMENTAL INFORMATION

[Comment on Shared Segment Name above](#)

X12 Name: Paperwork


X12 Purpose: To identify the type or transmission or both of paperwork or supporting information

X12 Syntax: **1. P0506**
If either PWK05 or PWK06 is present, then the other is required.

2. P1011
If either PWK10 or PWK11 is present, then the other is required.

Loop: 2400 — SERVICE LINE NUMBER

Segment Repeat: 10

[Comment on Segment Repeat above](#) 


10.3.1.7 [Comment on Segment Usage above](#)

This button is used when modifying an existing Segment Usage.

SEGMENT DETAIL	
SV1 - PROFESSIONAL SERVICE	
Comment on Shared Segment Name above	
X12 Name: Professional Service	
X12 Purpose: To specify the service line item detail for a health care professional	
X12 Syntax: 1. P0304	
If either SV103 or SV104 is present, then the other is required.	
Loop:	2400 — SERVICE LINE NUMBER
Segment Repeat:	1
	Comment on Segment Repeat above
Usage:	REQUIRED
	Comment on Segment Usage above ←

10.3.1.8 [Comment on Unique Situational Rule above](#)

This button is used when modifying an existing Unique Segment or Element Situational Rule.

SEGMENT DETAIL	
DTP - LAST SEEN DATE	
Comment on Shared Segment Name above 	
X12 Name: Date or Time or Period	
X12 Purpose: To specify any or all of a date, a time, or a time period	
Loop:	2300 — CLAIM INFORMATION
Segment Repeat:	1
	Comment on Segment Repeat above
Usage:	SITUATIONAL
	Comment on Segment Usage above
Situational Rule:	Required when claims involve services for routine foot care and it is known to impact the payer's adjudication process
→	Comment on Unique Situational Rule above

10.3.1.9 [Comment on Shared Situational Rule above](#)

This button is used when modifying an existing Shared Segment or Element Situational Rule.

Rules are considered shared when they are used in multiple locations within a book or multiple locations across multiple books or both.

SEGMENT DETAIL	
AMT - PATIENT AMOUNT PAID	
Comment on Shared Segment Name above	
X12 Name:	Monetary Amount Information
X12 Purpose:	To indicate the total monetary amount
Loop:	2300 — CLAIM INFORMATION
Segment Repeat:	1
	Comment on Segment Repeat above
Usage:	SITUATIONAL
	Comment on Segment Usage above
Situational Rule:	Required when patient has made payment specifically toward this claim. If not required by this implementation guide, do not send.
→	Comment on Shared Situational Rule above

10.3.1.10 [Comment on TR3 Notes below](#)

This button is used when adding a new Note to an existing Loop or Segment when other Notes exist.

TR3 Notes:	Comment on TR3 Notes below
1. The developers of this implementation guide recommend that trading partners limit the size of the transaction (ST-SE envelope) to a maximum of 5000 CLM segments. There is no recommended limit to the number of ST-SE transactions within a GS-GE or ISA-IEA. Willing trading partners can agree to set limits higher.	

10.3.1.11 [Comment on Unique TR3 Note above](#)

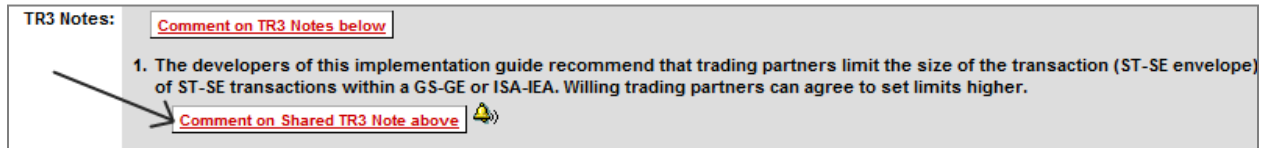
This button is used when modifying an existing unique TR3 Note.

TR3 Notes:	Comment on TR3 Notes below
1. This is not used for claims where the provider is reporting only the rental price or only the purchase price.	
→	Comment on Unique TR3 Note above

10.3.1.12 [Comment on Shared TR3 Note above](#)

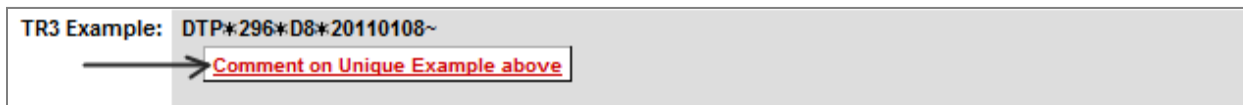
This button is used when modifying an existing shared TR3 Note.

Notes are considered shared when they are used in multiple locations within a book or multiple locations across multiple books or both.



10.3.1.13 [Comment on Unique Example above](#)

This button is used when modifying an existing unique Example.



10.3.1.14 [Comment on Shared Example above](#)

This button is used when modifying an existing shared Example.

Examples are considered shared when they are used in multiple locations within a book or multiple locations across multiple books or both.



10.3.1.15 [Comment on Element Notes below](#)

This button is used when adding a new Element Note.

ELEMENT DETAIL			
USAGE	REF. DES.	D.E. NUM.	NAME
REQUIRED	DTP01	374	Date/Time Qualifier Code specifying type of date or time, or both date and time
			INDUSTRY NAME: Date Time Qualifier
			Comment on Element Notes below

10.3.1.16 [Comment on Requirement above](#)

This button is used when modifying an existing Element requirement.

REQUIRED	CLM02	782	Monetary Amount
Comment on Requirement above			Monetary amount
			SEMANTIC: CLM02 is the total amount of all submitted charges of service segments for this claim.

10.3.1.17 [Comment on Composite Notes below](#)

This button is used when adding a new Element Note to an existing Composite Data Element (i.e. C024) or sub-component Element (i.e. 1362).

SITUATIONAL	CLM11	C024	Related Causes Information
Comment on Requirement above			To identify one or more related causes and associated state or country information
			<input checked="" type="checkbox"/> X12 Composite Comments
			SITUATIONAL RULE: <i>Required when the services provided are employment re</i>
			Comment on Shared Composite Situational Rule above
			Comment on Composite Notes below

10.3.1.18 [Comment on Shared Composite Note above](#)

This button is used when modifying an existing shared Composite Data Element (i.e. C024) or sub-component Element (i.e. 1362) Note.

Notes are considered shared when they are used in multiple locations within a book or multiple locations across multiple books or both.

REQUIRED	CLM05	C023	Health Care Service Location Information
Comment on Requirement above			
To provide information that identifies the place of service or the type of bill related to the			
X12 Composite Semantic Notes			
Comment on Composite Notes below			
CLM05 applies to all service lines unless it is overridden at the line level.			
Comment on Shared Composite Note above			

10.3.1.19 [Comment on Unique Component Notes above](#)

This button is used when modifying an existing unique Composite Data Element (i.e. C024) or sub-component Element (i.e. 1362) Note.

REQUIRED	-02	234	Product/Service ID
Identifying number for a product or service			
INDUSTRY NAME: <u>Procedure Code</u>			
Comment on Component Notes below			
This value must be the same as that reported in SV101-02.			
Comment on Unique Component Note above			

10.3.1.20 [Comment on Shared Component Situational Rule above](#)

This button is used when modifying a shared situational rule for an existing Composite Data Element (i.e. C024) or sub-component Data Element (i.e. 1362).

Rules are considered shared when they are used in multiple locations within a book or multiple locations across multiple books or both.

SITUATIONAL	CLM11	C024	Related Causes Information
Comment on Requirement above			
To identify one or more related causes and associated state or country information			
<input checked="" type="checkbox"/> X12 Composite Comments			
SITUATIONAL RULE: <i>Required when the services provided are employment related or the result of an accident. If</i>			
Comment on Shared Composite Situational Rule above			



10.3.1.21 [Comment on Codes below](#)

This button is used when adding a Code Note to an existing Code List Value.

REQUIRED	-01	235	Product/Service ID Qualifier
Code identifying the type/source of the descriptive number used in Product/Service ID (234)			
INDUSTRY NAME: <u>Procedure Identifier</u>			
Comment on Component Notes below			

10.3.1.22 [Comment on Unique Code Note above](#)

This button is used when modifying an existing Unique Code List Value Code Note.

Comment on Codes below 	
CODE	DEFINITION
N	No
	A value of N is used when Y is not applicable.
	Comment on Unique Code Note above 

10.3.1.23 [Comment on Share Code Note above](#)

This button is used when modifying an existing shared Code List Value Code Note.

Notes are considered shared when they are used in multiple locations within a book or multiple locations across multiple books or both.

CODE	DEFINITION
ER	<p>Jurisdiction Specific Procedure and Supply Codes</p> <p>This code set is not allowed for use under HIPAA at the time of this writing. The qualifier can only be used:</p> <p>If a new rule names the Jurisdiction Specific Procedure and Supply Codes as an allowable code set under HIPAA,</p> <p>OR</p> <p>The Secretary grants an exception to use the code set as a pilot project as allowed under the law,</p> <p>OR</p> <p>For claims which are not covered under HIPAA.</p> <p>Comment on Shared Code Note above</p>

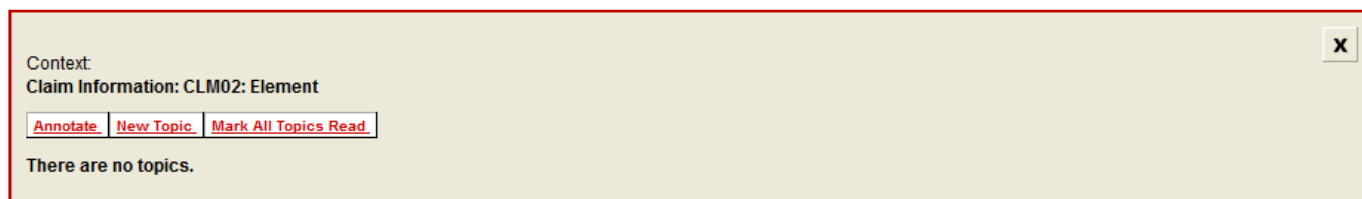
10.4 Example Changes (Chapter 3)

Chapter 3 includes examples of the transaction set represented in a book based on specific business scenarios. The number of examples in each book varies based on business need.

The buttons that appear in Chapter 3 can vary depending on the content housed within the section. For the purposes of this documentation, the buttons have not been documented since they vary so greatly between sections and between books.

10.5 Topic Dialog Box

Once you click on a button you will be presented with a dialog box that provides information about the content and data entry options.



- Context – describes the type of data content, such as Element, Element Note, Component Note, Code Note, etc.
- Annotate – this button is used to provide a purpose or business rationale for the use of the data content. This is meant to be used as a historical record of its use and any subsequent changes made to the element due to changes in business need. Annotations provide institutional memory to authors, but they do not appear in published books.
- New Topic – this button is used to add a new topic.
- Mark All Topics Read – this button will mark any open topic under this data content as read. This button is not typically used when entering topics but may be used for long discussion threads.

If the content is shared across books and/or transactions the locations will be listed below the context information, see illustration below.

X

Context:

Claim Information: Element Note

This content is shared in the following locations:

X259 | Health Care Claim: Professional

[CLM - Claim Information \(This Page\)](#)

X260 | Health Care Claim: Institutional

[CLM - Claim Information](#)

X261 | Health Care Claim: Dental

[CLM - Claim Information](#)

X262 | Health Care Service Data Reporting

[CLM - Claim Information](#)

Annotate

New Topic

Mark All Topics Read

There are no topics.

The topic title must contain meaningful information to ensure delegates and participants understand the location of the change and the book(s) impacted by the change if the change crosses multiple books. This allows users to identify and review changes more efficiently and prioritize calling topics to a vote.

10.6 Entering a Topic title

Context:
Claim Information: CLM02: Element

Mark All Topics Read

New topic title:

Post:

B *I* “ ” #

☐ Notify me by e-mail of replies

Submit new topic

More: >

Topic

More: >

10.6.1 Change Request Reference

- Each topic must begin with a change request reference in the title. The format is “CR” (space) followed by the change request number.

10.6.2 Book References

- Each topic must begin with a book reference in the title. The format is XNNN which is the last four characters of the book number. For example: X259 for the 6020 version of the 837P.
- If multiple books are impacted within the same transaction set, it is appropriate to use the transaction set number prefaced by the word “All”. For example: All 837s.
- If multiple books are involved across transaction sets but the requested change only impacts one of the books where the information is shared, the user must enter the word “Only” after the book references in the title.

10.6.3 Location References

- The book number must be followed by the location of the requested change.
- The format is transaction set order, for a requested change to Chapter 2. Transaction Set. For example: Loop 2010AA/NM109.
- The format is Section number and Section or Sub-Section Title, for a requested change to Chapter 1. Purpose and Business Information - (a.k.a. Front Matter) or Chapter 3. Examples.
- The title must include a meaningful reference to the location of the change in that section. For example: Section 1.4.5.1 Claim Level - 2) Claim Payment Amounts – Paragraph 2.

10.6.4 Change Description

- The location must be followed by a brief description of the change. For example: Change Situational Rule, Add new Code to Code List, etc.

10.7 Entering the Topic Description (Post)

The description or post for the topic must include the details of the requested change including the “before” and “after” language when appropriate, along with the business rationale of the change.

Context:
Claim Information: CLM02: Element

Mark All Topics Read

New topic title:

Post:

✂

📄

📁

B

I

“”

#

☰

☰

🌐

🖼

🚫

☐ Notify me by e-mail of replies

Submit new topic

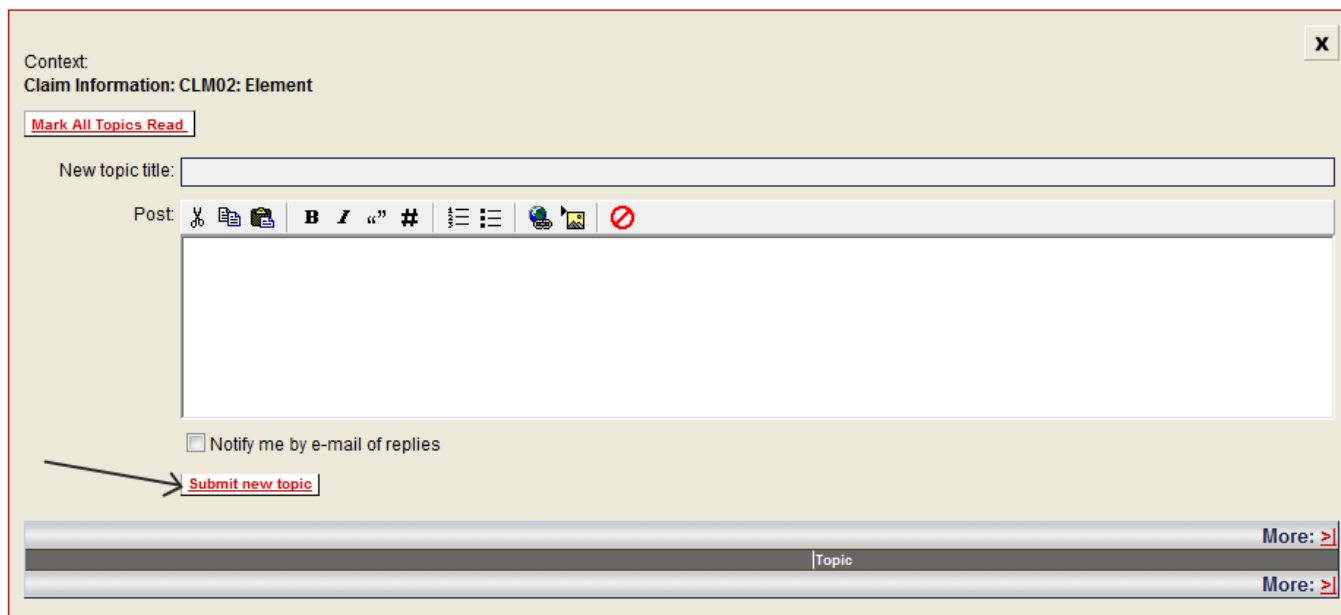
More: >

Topic

More: >

10.8 Submitting the Topic

Once steps 10.6 – 10.7 are completed, hit the [Submit new topic](#) button.



The screenshot shows a web form for submitting a new topic. At the top, it displays the context: "Context: Claim Information: CLM02: Element". Below this is a button labeled "Mark All Topics Read". The form has a section for "New topic title:" with a text input field. Below the title field is a "Post:" section with a rich text editor toolbar containing icons for bold, italic, quote, link, and other formatting options. A large text area for the post content is below the toolbar. A checkbox labeled "Notify me by e-mail of replies" is located below the text area. An arrow points to a red button labeled "Submit new topic" at the bottom left of the form. At the bottom of the page, there is a table with a header row labeled "Topic" and two rows of data, each with a "More: >" link.

Once the Topic is submitted several things can happen; other working groups can reply to the topic; participants of the originating working group can reply to the topic, the delegate for the book can call the topic to a vote.

Replies to a topic created by other working groups or participants of the originating working group, may be entered to promote further discussion regarding the change or may request that the change be modified before calling to a vote.

Voting will be discussed in further detail in Section 12.


11 Replying to Topics

- 1) To reply to a new topic you must first select the topic by clicking on the topic title. New topics are prefaced by an exclamation point icon to the left of the topic.

Context:
Industry Dictionary: Prescription Number

This content is shared in the following locations:
Industry Data Element Dictionary
"P" (This Page)
P&C Industry Terms: Existing
"P"

[New Topic](#) [Mark All Topics Read](#)

	Topic
	Revise term and definition: Prescription Number Topic Id: 15248

- 2) The next step is to click the Reply button.

Context:
[Industry Dictionary: Prescription Number](#)

Title:
Revise term and definition: Prescription Number

☒ Notify me by e-mail of replies

[Reply](#)

10/12/2011 1:14:09 PM

Kelly Butler

Change to Prescription or Link Sequence Number

Change definition to: The unique identification number assigned by the pharmacy or supplier to the prescription or compound drug ingredient.

- 3) Type your response into the “Your Reply:” box and click on the [Submit reply](#) button.













X

Context:
Industry Dictionary: Prescription Number

Title:
Revise term and definition: Prescription Number

☒ Notify me by e-mail of replies

Your Reply:



I agree with the proposed change.

[Submit reply](#)

10/12/2011 1:14:09 PM

Kelly Butler

Change to Prescription or Link Sequence Number

Change definition to: The unique identification number assigned by the pharmacy or supplier to the prescription or compound drug ingredient.

- 4) Once the [Submit reply](#) has been clicked a new post will be recorded under the existing topic with the name of the user who entered the reply along with a date and time stamp of the reply.

X

Context:
[Submit A New Health Care Term: New Term](#)

Title:
Add new Industry Name/Definition for SBR01 in 837 Guides

☒ Notify me by e-mail of replies

4/18/2012 12:28:07 PM

Kelly Butler

(2000B/SBR01) Industry Name: Payer Responsibility Sequence Code

(2000B/SBR01) Definition: Identifies, in the opinion of the submitter, the relative adjudication order of the destination payer among all of the payers identified in this claim.

(2320/SBR01) Industry Name: Other Payer Responsibility Sequence Code

(2320/SBR01) Definition: Identifies, in the opinion of the submitter, the relative adjudication order of the non-destination payer in this iteration of Loop ID-2320 among all of the other payers identified in this claim.

4/24/2012 11:39:18 AM

Pete Anderson

How does the first new term/definition differ from this existing term/definition?

Payer Responsibility Sequence Number Code
Code identifying the insurance carrier's level of responsibility for a payment of a claim[url][url]

Used In

[url][url]

Enrollment | X283 | 834-A1 | 4000 | 2320 | COB01[url][url]

Enrollment Response | X281 | 834-A2 | 4000 | 2320 | COB01[url][url]

Services Reporting | X262 | 837-A1 | 0050 | 2000B | SBR01[url][url]

Services Reporting | X262 | 837-A1 | 2900 | 2320 | SBR01[url][url]

Professional Claim | X259 | 837-Q1 | 0050 | 2000B | SBR01[url][url]

Professional Claim | X259 | 837-Q1 | 2900 | 2320 | SBR01[url][url]

Dental Claim | X261 | 837-Q2 | 0050 | 2000B | SBR01[url][url]

Dental Claim | X261 | 837-Q2 | 2900 | 2320 | SBR01[url][url]

Institutional Claim | X260 | 837-Q3 | 0050 | 2000B | SBR01[url][url]

Institutional Claim | X260 | 837-Q3 | 2900 | 2320 | SBR01

12 Voting on Topics

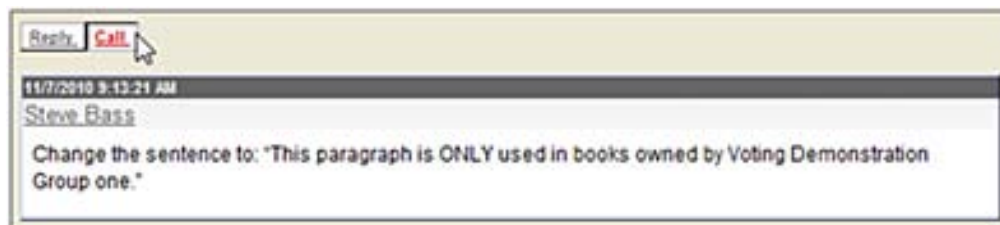
Users who are Delegates can call a topic to a vote. There are 9 pre-defined resolutions, listed on page 45 and 46, for the Delegate to select when calling a topic to a vote.

Calling a topic to a vote results in a cast of your working group's ballot. It sends an email to all eligible voters if the requested change crosses books and/or working groups. It adds the resolution and associated text to the discussion thread under the topic and it closes the topic/discussion.

- 1) To call a topic to a vote you must select the topic by clicking on the topic title.



- 2) Then click on the Call button.



- 3) The “Call a Topic to Resolution” page is displayed. The voter is required to select a resolution and in some cases, enter instructions to the publisher or a reason for disagreement with the requested change.

Call a Topic for Resolution

You are authorized to call this Topic to a vote for your work group. There is only one vote per work group.

Calling the topic:

- Casts your work group's ballot
- Sends an email to all eligible voters
- Adds the text of your selection below into the discussion thread
- Closes the discussion

Topic ID: 4139 | Title: "A voter for WGV1 can enter a topic, call it, and no further action is needed"

Resolution

☐ Agree, will change in a future published version.

☒ Agree, will change in the next published version. Add details of the exact changes.

☐ Disagree, no change will be made. Add details on why the IGOG disagrees.

☐ Disagree, the functionality is already provided.

☐ Supportive comment, no request for change.


☐ There is not enough information included in your comment for us to make a determination of action. Please submit a detailed business case explaining the business need for future consideration.

☐ This is not the appropriate forum for guidance on implementations. Consider submitting your question to the RFI portal for clarification.

☐ This is part of the standard content and cannot be changed by the developers of this implementation guide. Your comment will be submitted for consideration in the next version of the standard implementation guide content. No change will be made in this version of the implementation guide standard content.

☐ Undecided, will consider this request for a future draft.

Instructions to Publisher or Reason for Disagreement



Change the sentence to:

This paragraph is ONLY used in books owned by Voting Demonstration Group one.

Resolutions

1) Agree, will change in a future published version.

- This resolution indicates that the requested change will be made in a future version of the book.

2) Agree, will change in the next published version. Add details of the exact changes.

- This resolution indicates that the requested change will be made in the current working version of the book. The details provided here become directions to the publisher. They must be unambiguous instructions.

3) Disagree, no change will be made. Add details on why the IGDG disagrees.

- This resolution indicates that the requested change will not be made. The Implementation Guide Development Group (IGDG) or working group must enter the rationale for disagreeing with the requested change.

4) Disagree, the functionality is already provided.

- This resolution indicates that the functionality in the requested change already exists within the current working version of the book.

5) Undecided, will consider this request for a future draft.

- This resolution indicates that the IGDG will consider making the requested change after further analysis; however it will not be made in the current working version of the book. There is no guarantee it will be incorporated into a future version of the book based on the outcome of further analysis and discussion.

6) This is part of the standard content and cannot be changed by the developers of this implementation guide. Your comment will be submitted for consideration in the next version of the standard implementation guide content. No change will be made in this version of the implementation guide standard content.

- This resolution means that the requested change requires data maintenance to the underlying ASC X12 Standard. That data maintenance must be completed before the requested change can be incorporated into a version of the book.

7) Supportive comment, no request for change.

- This resolution is used when a user enters a topic in support of existing data content.

8) This is not the appropriate forum for guidance on implementations. Consider submitting your question to the RFI portal for clarification.

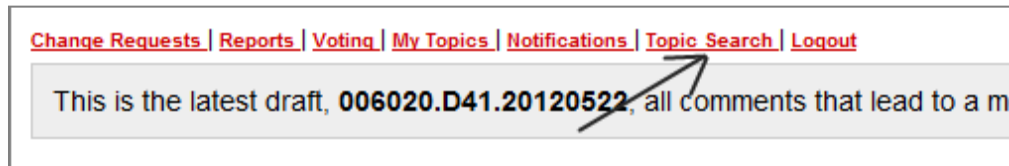
- This resolution indicates that the requested change is really a request for interpretation of an existing implementation guide and the appropriate place to request that interpretation is the RFI portal at <http://www.x12.org/x12org/subcommittees/x12rfi.cfm>.

9) There is not enough information included in your comment for us to make a determination of action. Please submit a detailed business case explaining the business need for future consideration.

- This resolution indicates that the requested change is too vague for the IGDG or working group to move forward with the request. The user should submit a request for change with the necessary business rationale to the ASC X12 TR3 Change Request process at <http://www.x12.org/TR3ChangeRequest/>.

13 Searching for Topics

- 1) To search for a topic by topic number go to the top of the right navigation pane and click on the Topic Search link.



- 2) Enter the topic number and either tab to the Go button and hit enter, or click on the Go button.

A screenshot of a web form for searching topics. At the top is a navigation bar with links: [Change Requests](#), [Reports](#), [Voting](#), [My Topics](#), [Notifications](#), [Topic Search](#), and [Logout](#). Below the navigation bar, the text 'Enter Topic ID:' is followed by a text input field containing the number '4322'. To the right of the input field is a button labeled 'Go'. An arrow points from the 'Go' button to the right.

- 3) The next screen will display the topic title, the location of the topic and the book(s) where the topic is located. Click on the View link to view the details of the topic.

A screenshot of a web page displaying topic details. At the top is a navigation bar with links: [Change Requests](#), [Reports](#), [Voting](#), [My Topics](#), [Notifications](#), [Topic Search](#), and [Logout](#). Below the navigation bar, a red banner contains the text 'View Locations'. Underneath the banner, the text reads: 'The Topic "Revise situational rule" within "Property & Casualty Claim Number: REF12: Situational Rule" currently appears in:'. Below this text is a table with the following structure:

Book
X259 Health Care Claim: Professional View
X259 Health Care Claim: Professional View
X260 Health Care Claim: Institutional View
X260 Health Care Claim: Institutional View
X261 Health Care Claim: Dental View
X261 Health Care Claim: Dental View

An arrow points from the 'View' link in the first row of the table to the right.

- 4) The user will then be presented with a dialog box containing the location and all topics related to that location. There could be several topics listed or only the topic you entered into the top search screen.

X

Context:
Property & Casualty Claim Number: REF12: Situational Rule




This content is shared in the following locations:

X259 | Health Care Claim: Professional
[REF - Property & Casualty Claim Number \(This Page\)](#)
[REF - Property & Casualty Claim Number](#)

X260 | Health Care Claim: Institutional
[REF - Property & Casualty Claim Number](#)
[REF - Property & Casualty Claim Number](#)

X261 | Health Care Claim: Dental
[REF - Property & Casualty Claim Number](#)
[REF - Property & Casualty Claim Number](#)

[Annotate](#) [New Topic](#) [Mark All Topics Read](#)

	Topic
	Revise situational rule
	Revise situational rule
	Revise situational rule

5) To identify the topic desired when multiple exist, hover over the topic title.

X

Context:
Property & Casualty Claim Number: REF12: Situational Rule




This content is shared in the following locations:

X259 | Health Care Claim: Professional
[REF - Property & Casualty Claim Number \(This Page\)](#)
[REF - Property & Casualty Claim Number](#)

X260 | Health Care Claim: Institutional
[REF - Property & Casualty Claim Number](#)
[REF - Property & Casualty Claim Number](#)

X261 | Health Care Claim: Dental
[REF - Property & Casualty Claim Number](#)
[REF - Property & Casualty Claim Number](#)

[Annotate](#) [New Topic](#) [Mark All Topics Read](#)

	Topic
	Revise situational rule
	Revise situational rule <div>Topic Id: 4322</div>
	Revise situational rule

13.1 My Topics


To search or review topics you have entered click on the “My Topics” link at the top of the right navigation pane or from the home page.

Right Navigation Pane

[Change Requests](#) | [Reports](#) | [Voting](#) | [My Topics](#) | [Notifications](#) | [Topic Search](#) | [Logout](#)

This is the latest draft, **006020.D42.20120625**, all comments that lead to a modification will take place in a future draft.
[Change Draft](#)

Home Page



A Collaborative, Web-Based, Standards-Database Management System

You are Logged in:	Kelly Butler
Questions?	Send an email to: OnlyConnectAdmin@wpc-edi.com
Options:	Change Requests Reports Voting My Topics Notifications Topic Search Logout

The “My Topics” screen will be displayed. This screen contains all the topics an individual user has entered into OnlyConnect along with the title and status of those topics

[Change Requests](#) |
 [Reports](#) |
 [Voting](#) |
 [My Topics](#) |
 [Notifications](#) |
 [Topic Search](#) |
 [Logout](#)

My Topics

Open Discussions

Closed Discussions

Approved

Archived

ID	Title		ID	Title		ID	Title		ID	Title	
15248	Revise term and definition: Prescription Number	View	16058	Public Review Comment: Example is for Sales Tax Amount		17400	Add new Industry Term: Line Check or Remittance Date		4122	Revise example	View
15248	Revise term and definition: Prescription Number	View							4269	Test	View
									4273	Revise Code Source	View
						17509	Add new Industry	View	4322	Revise situational rule	View

Topic Statuses

Open Discussions

- Topics that fall under this status have been started, are open for comment but have not been called to a vote.

Closed Discussions

- Topics that fall under this status are out for vote and may be vetoed during a vote.

Approved

- Topics that fall under this status are approved but are not yet incorporated in the current version of the working draft book.

Archived

- Topics that fall under this status are approved and have been incorporated in to the current version of the working draft book.

13.2 Viewing topics

- 1) Click [View](#) to see the locations where the topic appears.

Change Requests Reports Voting My Topics Notifications Topic Search Logout								
My Topics								
<u>Open Discussions</u>			<u>Closed Discussions</u>			<u>Approved</u>		
ID	Title		ID	Title		ID	Title	
15248	Revise term and definition: Prescription Number		16058	Public Review Comment: Example		17400	Add new Industry Term: Line Check or Remittance	
	View			View			View	

The “View Locations” screen will be displayed.

Change Requests Reports Voting My Topics Notifications Topic Search Logout	
View Locations	
The Topic "Revise term and definition: Prescription Number" within " Industry Dictionary: Prescription Number " currently appears in:	
Book	
Industry Data Element Dictionary	View
P&C Industry Terms: Existing	View

- 2) Find the book you want to review and click [View](#) again to get to one of the location of the topic.

[Change Requests](#) | [Reports](#) | [Voting](#) | [My Topics](#) | [Notifications](#) | [Topic Search](#) | [Logout](#)

View Locations

The **Topic** "Revise term and definition: Prescription Number" within "**Industry Dictionary: Prescription Number**" currently appears in:

Book
Industry Data Element Dictionary View
P&C Industry Terms: Existing View

- 3) Click on the topic title to get to the details of the topic.


Context: **Industry Dictionary: Prescription Number**

This content is shared in the following locations:

Industry Data Element Dictionary
"P" (This Page)

P&C Industry Terms: Existing
"P"

[New Topic](#) [Mark All Topics Read](#)

Topic
 Revise term and definition: Prescription Number

Topic Id: 15248

Depending on the status column you choose the information returned will vary. The "My Topics" screen can be used as a means for tracking open topics, a reference tool to identify when changes have been incorporated into a draft, and for historical reference on changes made.

Some OnlyConnect reports also provide this type of status by book, which will display all topics regardless of the user, see Chapter E for more information on reports. The "My Topics" screen under your user login will only display topics created by you.

E. Reports

14 Selecting a Report to view

Several reports exist for the current draft of the books, common content, dictionaries, and public review comments. New reports are created as needed by the working groups/IGDG.

- 1) Select the [Reports](#) link at the top of the right navigation pane or from the OnlyConnect home page.

Right Navigation Pane

[Change Requests](#) | [Reports](#) | [Voting](#) | [My Topics](#) | [Notifications](#) | [Topic Search](#) | [Logout](#)

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Home Page

OnlyConnect®

A Collaborative, Web-Based, Standards-Database Management System

You are Logged in:	Kelly Butler
Questions?	Send an email to: OnlyConnectAdmin@wpc-edi.com
Options:	Change Requests Reports Voting My Topics Notifications Topic Search Logout

2) The Select Report screen will be displayed.



14.1 01 – Topics – 006020 TR3s

This report allows a user to view topics by book number and status. This report has been replaced by Report 11.

14.2 02 – Topics Requiring Action

This report allows a user to view topics that require action by the working group/IGDG.

F. Appendices

15 Appendix A. External Code Sets

Appendix A is maintained by X12N TGC and houses all external code sets used throughout the book with the code source, information on where the codes are available and the abstract of what the codes represent. External code sets can be added to a book only after the proper data maintenance has been done to add the code set to the ASC X12 standard under the data element for which it will be used.

15.1 Adding or Deleting an External Code Set

- 1) Click on Appendix A in the left navigation pane.

<ul style="list-style-type: none"><input type="checkbox"/> Preface<input type="checkbox"/> 1. Purpose and Business Information<input type="checkbox"/> 2. Transaction Set<input type="checkbox"/> 3. Examples<input checked="" type="checkbox"/> A. External Code Sources<input type="checkbox"/> B. Nomenclature<input type="checkbox"/> C. EDI Control Directory<input type="checkbox"/> D. Change Summary<input type="checkbox"/> E. Industry Names<input type="checkbox"/> F. ASC X12 Code List/External Value Domain Harmonization<input type="checkbox"/> Open Comments<input type="checkbox"/> Closed Comments	<p>Copyright © 2012, Data Interchange Standards Association on behalf of any form or by any means, electronic, mechanical, photocopying, recording, or by any information storage and retrieval system, without permission in writing from the Data Interchange Standards Association.</p> <p>All rights reserved.</p> <p>Abstract</p> <p>The Health Care Claim: Professional Implementation Guide</p> <p>Trading partners include:</p> <ul style="list-style-type: none">• Health care providers, such as physicians, practitioners
--	---

- 2) In the right navigation pane select [Add or Delete Codes](#).

[Change Requests](#) | [Reports](#) | [Voting](#) | [My Topics](#) | [Notifications](#) | [Topic Search](#) | [Logout](#)

This is the latest draft, **006020.D42.20120626**, all comments that lead to a modification will take place in this draft.

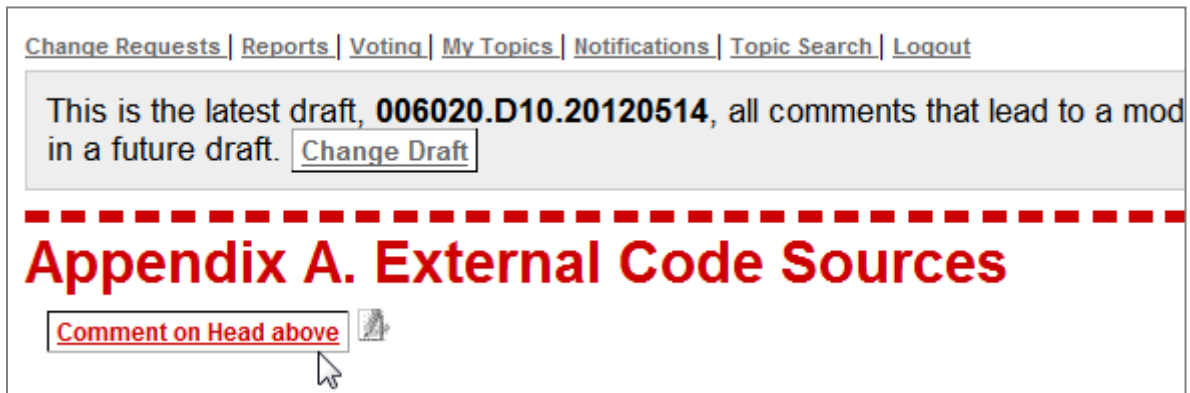
Appendix A. External Code Sources

[Add or Delete Codes](#)

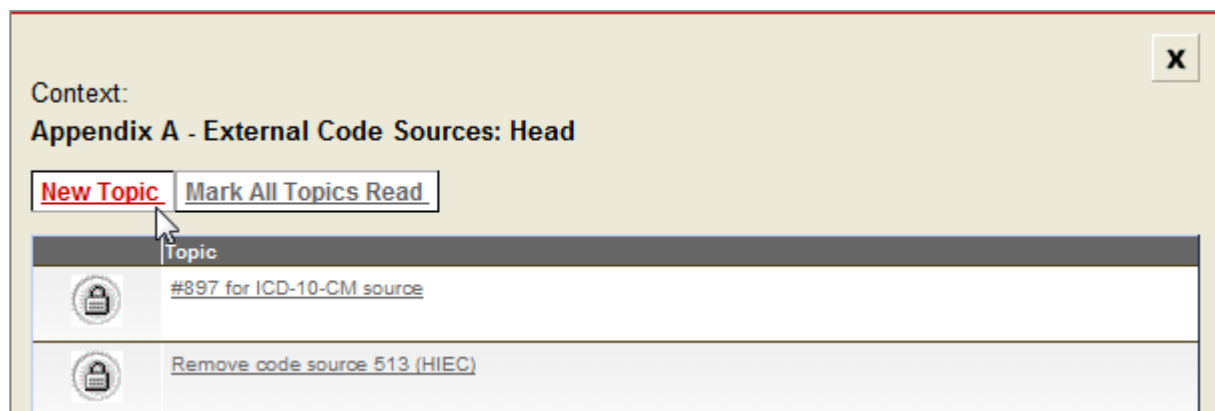
- 3) Click [OK](#) to navigate to the source document under common content.




- 4) Click on [Comment on Head above](#).



- 5) Click on [New Topic](#).











- 6) Enter the number and name of external code source in the topic title and the business reason for the request to add or remove the code set. Then click on [Submit New Topic](#).



Context:
Appendix A - External Code Sources: Head

[Mark All Topics Read](#)

New topic title:

Post:    **B** *I* “ ” #     

Remove HIEC codes from the external code source list. This code set is now part of the HCPCS code set.

☐ Notify me by e-mail of replies

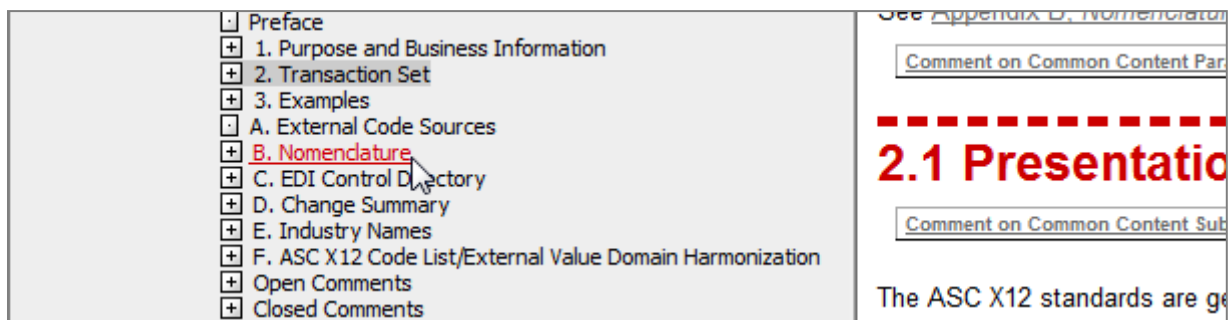
[Submit new topic](#)

16 Appendix B Nomenclature

Appendix B is maintained by X12N TGC and contains two sub sections that outline the interchange control structure, delimiters, data element length exceptions to the X12 standard for the book, exceptions to decimal usage, and an explanation of object descriptors in the X12 standard.

16.1 Commenting on ASC X12 Nomenclature

- 1) Click on Appendix B in the left navigation pane.



- 2) In the right navigation pane select [Comment on Appendix B Nomenclature](#).



- 3) Click **OK** to navigate to the source document under common content.

Appendix B. Nomenclature

This text is common content. Click OK to jump to the source document.



- 4) Click on the button for the section where the change is being requested. For example, B.1.1.2 Delimiters.

B.1.1.2 Delimiters

[Comment on Sub Head above](#)

Once specified in the interchange header, the delimiters are not to be used in a data element value elsewhere in the interchange. For consistency, this implementation guide uses the delimiters shown in [Table B.1 - Delimiters](#), in all examples of EDI transmissions.



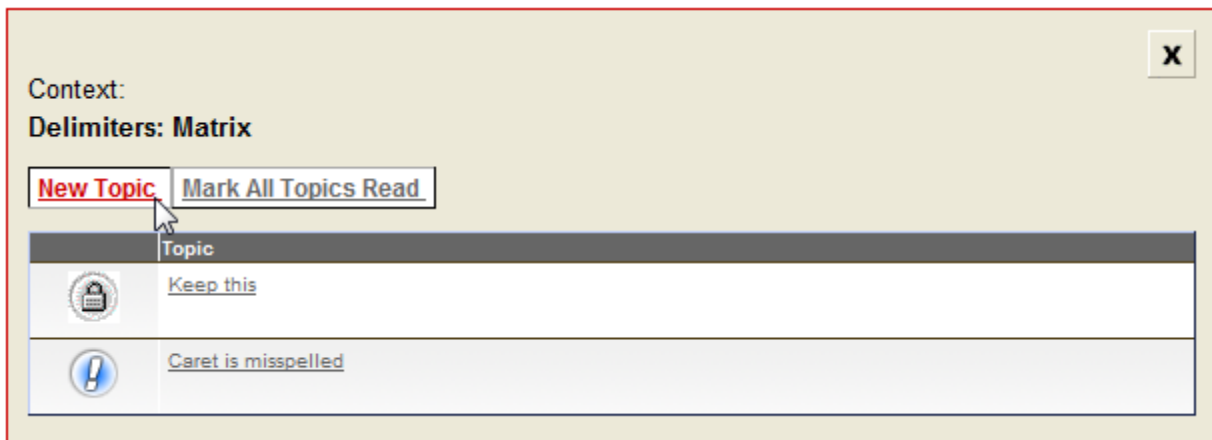
[Comment on Paragraph above](#) 

Table B.1 - Delimiters

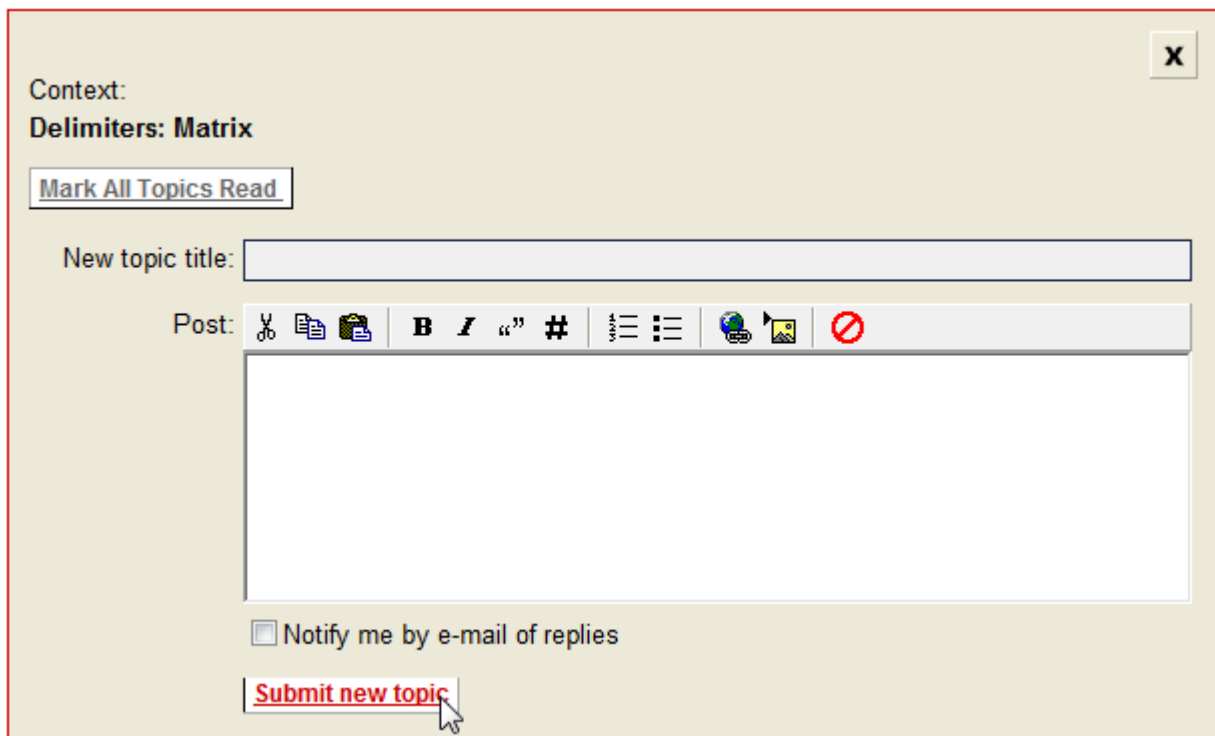
CHARACTER	NAME	DELIMITER
*	Asterisk	Data Element Separator
^	Carat	Repetition Separator
:	Colon	Component Element Separator
~	Tilde	Segment Terminator

[Comment on Matrix above](#) 

- 5) Click on [New topic](#).



- 6) Enter a topic title and description of the requested change and click on [Submit new topic](#).

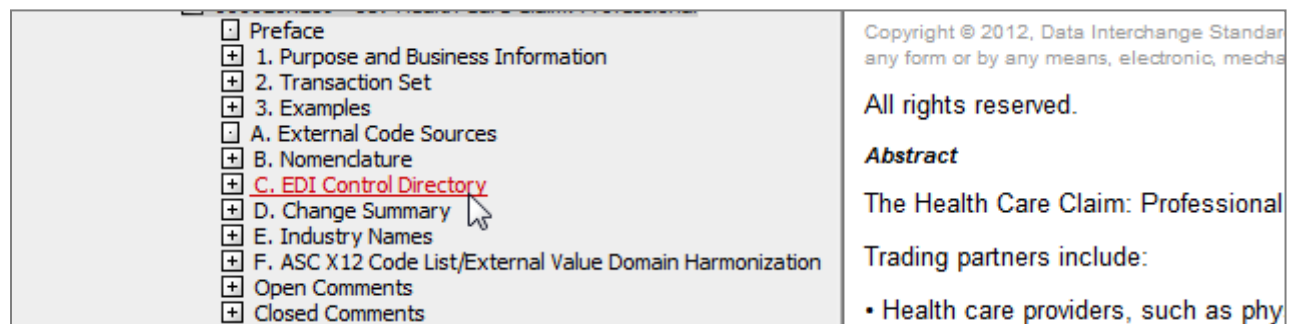


17 Appendix C. EDI Control Directory

Appendix C is maintained by X12N TGC and contains the data element and name of the EDI Control Segments, ISA/IEA and GS/GE.

17.1 Commenting on the EDI Control Directory

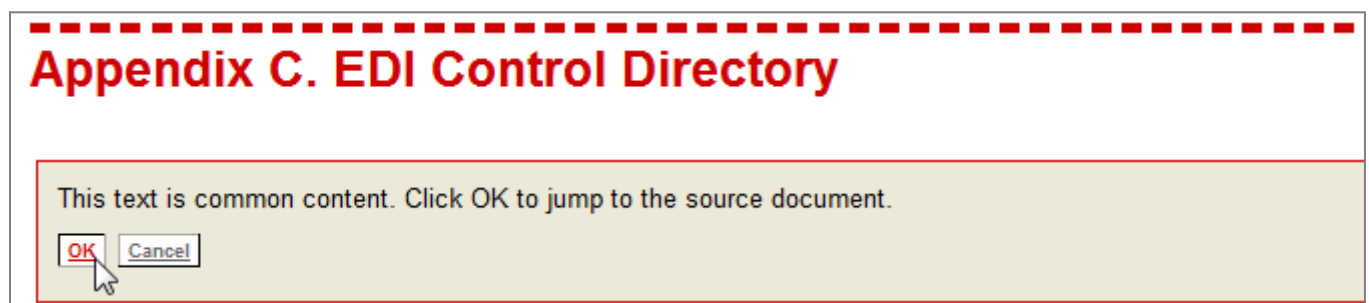
- 1) Click Appendix C in the left navigation pane.



- 2) In the right navigation pane select [Comment on Appendix C. EDI Control Directory](#).



- 3) Click OK to navigate to the source document under common content.



- 4) Once the source document is displayed the user can comment on the heading, subheading, bulleted list as well as request that a new section be added.

Appendix C. EDI Control Directory

Comment on Head above

C.1 Control Segments

Comment on Sub Head above

- ISA
Interchange Control Header Segment
- GS
Functional Group Header Segment
- GE
Functional Group Trailer Segment
- IEA
Interchange Control Trailer Segment

Comment on Bulleted List above 

Add New Section

18 Appendix D. Change Summary

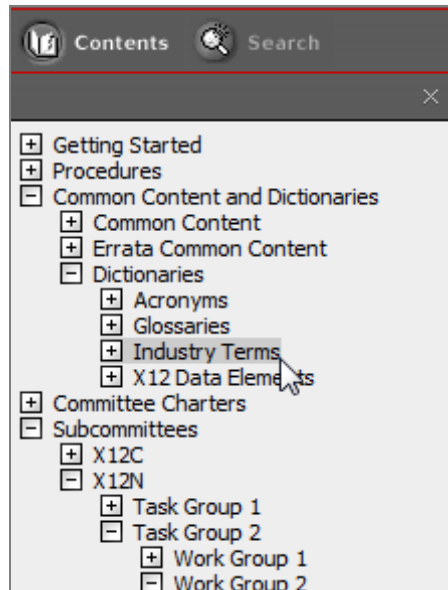
In OnlyConnect Appendix D is a placeholder for the actual change summary that will be created once a book is published. The content of the change summary only appears in the published book created by WPC.

19 Appendix E. Industry Names

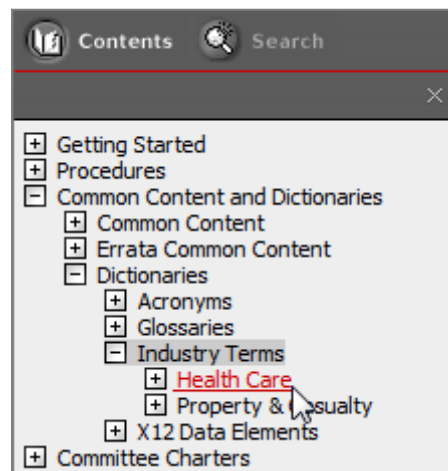
Appendix E is maintained by X12N TGC and contains the industry names and definitions for all data elements in the book that have been assigned an industry name

19.1 Commenting on Industry Names

- 1) Click on Industry Terms under Common Content and Dictionaries in the left navigation pane

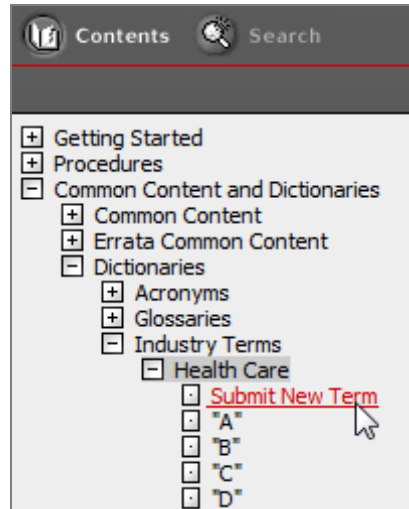


- 2) Select the insurance section for the requested change in the left navigation pane.

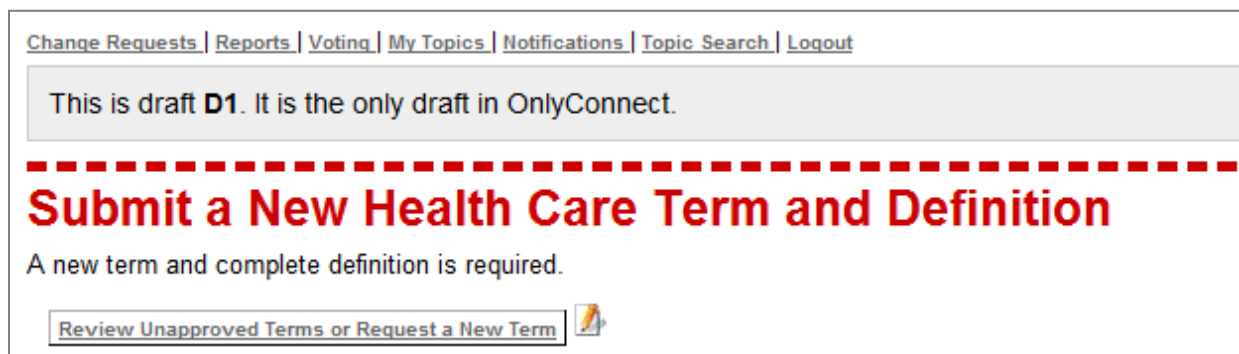


19.2 Adding a new Industry Term

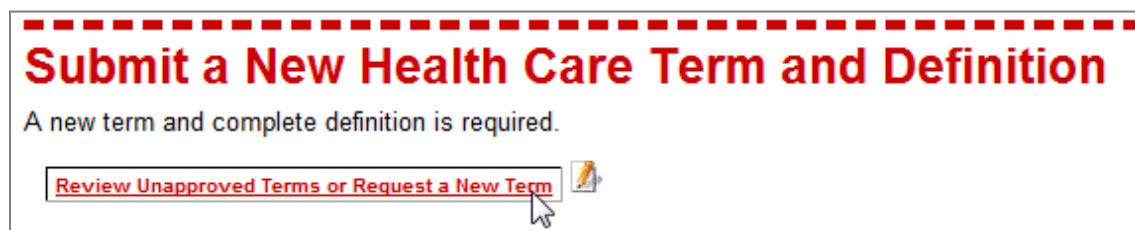
- 1) For new Industry Terms, select [Submit New Term](#)



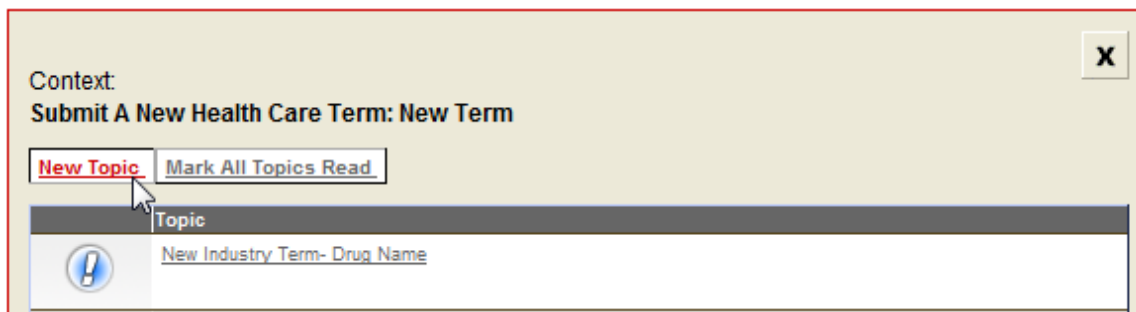
The Submit a New Health Care Term and Definition screen will be displayed.



2) Click on [Review Unapproved Terms or Request a New Term](#).




3) Click on [New Topic](#).



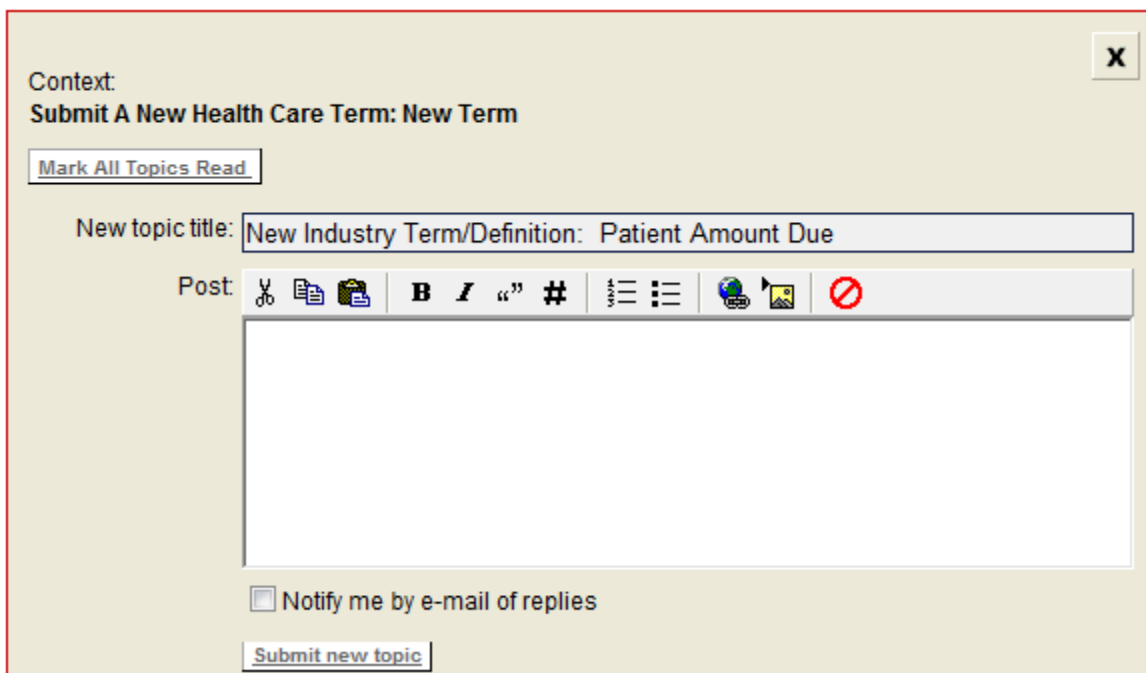
Context: X
Submit A New Health Care Term: New Term

[New Topic](#) [Mark All Topics Read](#)

Topic

 [New Industry Term- Drug Name](#)

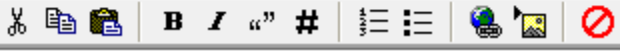
4) Enter the new industry term in the topic title prefaced by “New Industry Term/Definition”.
For example, New Industry Term/Definition: Patient Amount Due



Context: X
Submit A New Health Care Term: New Term

[Mark All Topics Read](#)

New topic title:

Post: 

☐ Notify me by e-mail of replies

[Submit new topic](#)

- Context:




Submit A New Health Care Term: New Term

Mark All Topics Read



New topic title:




New Industry Term/Definition: Patient Amount Due

Post:

B
I
" "
 #

Add new industry term: Patient Amount Due

Add new definition: The remaining amount the patient owes towards this claim.

☐ Notify me by e-mail of replies

Submit new topic

6) Then click the [Submit new topic](#) button.









Note: Users must create a new topic for each term/definition request. This is required to avoid situations where one term is approved to be added and another is not approved.

X

Context:
Submit A New Health Care Term: New Term

Mark All Topics Read

New topic title: New Industry Term/Definition: Patient Amount Due

Post:    **B** *I* “ ” #     

Add new industry term: Patient Amount Due

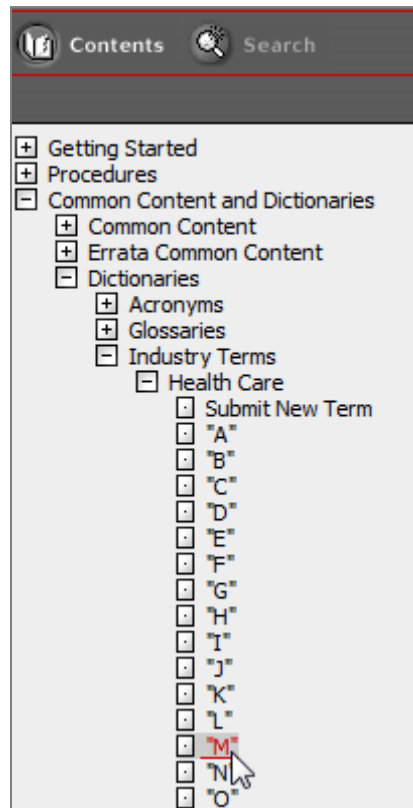
Add new definition: The remaining amount the patient owes towards this claim.

☐ Notify me by e-mail of replies

[Submit new topic](#)

19.3 Modifying an existing Industry Term/Definition

- 1) For existing Industry Terms, select the first letter of the existing term from the selection list.



The right navigation pane will display all terms that start with the alphabetic character selected.

[Change Requests](#) | [Reports](#) | [Voting](#) | [My Topics](#) | [Notifications](#) | [Topic Search](#) | [Logout](#)

This is the latest draft, **006020.D9.20120628**, all comments that lead to a modification will take place in a future draft. [Change Draft](#)

Industry Data Element Dictionary: "M"

Mammography Certification Number
CMS assigned Certification Number of the certified mammography screening center
☒ Used In
[Comment on Term or Definition above](#)

Marital Status Code
Code defining the marital status of a person.
☒ Used In
[Comment on Term or Definition above](#)

To view what books contain this industry name click on the + next to “Used In”.

Medical Record Number
A unique number assigned to patient by the provider to assist in retrieval of medical records.
☒ Used In
[Comment on Term or Definition above](#)

All books where the term is used will display.

Medical Record Number
A unique number assigned to patient by the provider to assist in retrieval of medical records.
☒ Used In

Services Reporting | X262 | 837-A1 | 1800 | 2300 | REF02

Professional Claim | X259 | 837-Q1 | 1800 | 2300 | REF02

Institutional Claim | X260 | 837-Q3 | 1800 | 2300 | REF02

[Comment on Term or Definition above](#)

- 2) Click on [Comment on Term or Definition above](#).

Medical Record Number
A unique number assigned to patient by the provider to assist in retrieval of medical records.

Used In

Services Reporting | X262 | 837-A1 | 1800 | 2300 | REF02

Professional Claim | X259 | 837-Q1 | 1800 | 2300 | REF02

Institutional Claim | X260 | 837-Q3 | 1800 | 2300 | REF02

[Comment on Term or Definition above](#)

- 3) The topic dialog box will be displayed. Click on [New Topic](#).

Context:
Industry Dictionary: Medical Record Number

This content is shared in the following locations:
Industry Data Element Dictionary
["M" \(This Page\)](#)
P&C Industry Terms: Existing
["M"](#)

[New Topic](#) [Mark All Topics Read](#)

There are no topics.

- 4) Enter the topic title prefaced by “Change existing term/definition:”. For example, “Change existing industry definition: Medical Record Number.”




Context:
Industry Dictionary: Medical Record Number

This content is shared in the following locations:
Industry Data Element Dictionary
["M" \(This Page\)](#)
P&C Industry Terms: Existing
["M"](#)




Mark All Topics Read




New topic title:

Post:



B *I* “ ” #











5) Enter a description or post with instructions to TGC with the new term/definition.




New topic title:

Post:



B *I* “ ” #













Change definition to: A unique number assigned to the patient to assist in the retrieval of medical records.

6) Click the Submit new topic button.

New topic title:

Post:    **B** *I* “ ” #     

☐ Notify me by e-mail of replies

[Submit new topic](#)